

## Transformation Board Terms of Reference

1. The Transformation Board was established by the SMT to provide clear focus and governance for taking forward all elements of the Council's Transformational activities. It supports the SMT in delivering the transformational approach required of local authorities by the Accounts Commission

to ensure consistency in approach and, on occasion, to challenge the management arrangement assumptions that professional leads have put forward.

5. To assist the political leadership in determining which areas to prioritise for savings in a more transformational way the Board will lead and co-ordinate

Transformation Board  
target and could come from Members, SMT other officers, or any other source



Minutes of Board meetings submitted to SMT for initial high level awareness raising/scrutiny of proposals which come under consideration.  
New Work streams highlighted and formal references submitted to SMT - Opportunity to raise issues/clarify proposals/confirm priorities/acceptable



Transformation Board  
• After SMT sign-off to take forward, Transformation Board to coordinate and manage the proposal to final form  
• Interim reports by the Transformation Board if proposal represents area of high public or political interest  
Commence stakeholder engagement (will run through all stages to final decision)



Strategic Management Team (SMT)  
Final proposals submitted directly to SMT including any resource implications for decision as to whether or not to sub forward to political forum



Members 1



