

# Argyll and Bute Council

Comhairle Earra-Ghàidheal agus Bhòid

## Building Standards

### Letters of Comfort





How do I apply for an inspection?

Application can be made by yourself or your agent on the appropriate “Letter of Comfort” [Property Inspection Application Form](#), available from our website [www.argyll-bute.gov.uk](http://www.argyll-bute.gov.uk) or from any of our [area offices](#).

The form requests the following information:

- Your name, address and daytime contact telephone number and the same details of agent (if applicable)
- Address of building where works have been carried out
- Specific details of nature of completed works e.g. extension to rear of dwelling house to form an additional bedroom etc.
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Comfort” will be issued. Again, targets and performance against these targets are available on request.

### Charges

A fee of £350.00 plus an additional surcharge based on the cost of works at current day prices, as noted on the table of Scale of Fees, is charged for each application for a property inspection.

The application should be accompanied by the appropriate fee for the required amount. Cheques should be made payable to Argyll & Bute Council.

The Service is limited to a single inspection. A further fee of £175.00 is required for each additional inspection. It is therefore important that any works identified following the first inspection are correctly implemented.